

## Brantford Public Library 3D Printing Guidelines

Our 3D printers are available to our customers as part of the Brantford Public Library's commitment to lifelong learning, digital literacy and fostering a culture of creativity in our community. To ensure that as many customers as possible can access our 3D printers, the following guidelines have been put in place.

- 3D printers are available for use on a first come, first served basis during regular business hours.
- 3D projects under one hour are free of charge. Customers wishing to create 3D projects over one hour must complete a short 3D certification program.
- A fee of \$1.00 plus ten cents per gram of filament used will be charged for projects over one hour. The fee must be paid when the item is picked up.
- Maximum time allowed per project is eight hours. Projects will not be run overnight.
- Customers may submit .stl (stereolithography) or .obj (object) files via <https://wettransfer.com/> for 3D printing. The same fee structure applies to models submitted online. Customers will be emailed regarding the potential printing cost before an item is printed.
- When multiple projects have been submitted, 3D printing will be based on the date & time that the projects have been received. The oldest project will be printed first.
- Library staff will notify customers when their completed project is ready for pick up.
- Models of offensive items, drug paraphernalia, weapons and sexually explicit items will not be printed. Library staff reserve to right to refuse to print 3D items.
- Due to mechanical issues with the equipment or use in library programs, our 3D printers may occasionally be unavailable.