



**Immediate Opening  
Permanent Custodian Position – Part Time  
12 hours per week**

Are you the hard working, ‘go the extra mile” type looking to be part of a custodial team that takes pride in keeping the Brantford Public Library clean, neat and a great place to visit? Brantford Public library is looking for a reliable and trustworthy person experienced in providing exceptional custodial services. Your skills in cleaning, health and safety, and small maintenance work are needed.

In this position, you will work alongside the facility maintenance team to ensure the Library facilities are maintained at a high standard.

<http://brantford.library.on.ca>

**Reports to:** Manager, Business Services

**Salary Range:** \$ 20.550 /hr. - \$ 22.710 /hr.

**Hours of Work:** Maximum of 12 Hours per week, including evenings and Saturdays. Sundays as stated in the Collective Agreement.

**QUALIFICATIONS:**

- High school graduation or equivalent
- 2 years’ relevant experience
- Valid G-class License and access to a vehicle
- First Aid Certificate an asset
- Safe ladder use training an asset
- Health and safety training an asset

**KEY RESPONSIBILITIES:**

- Vacuums, sweeps, washes, dusts and spot-cleans all areas and surfaces
- Ensures all areas are made and remain tidy, including entrance ways
- Sweeps, shovels snow and applies salt on walkways and at entrances
- Collects and puts out garbage and recycling
- Monitors supplies and ensures replacement as necessary
- Ensures cleaning equipment is ready for use and in good repair
- Disposes of occasional bio-hazardous waste.
- Cuts grass and rakes leaves
- Unplugs toilets and sinks
- Empties book drop boxes
- Sets up and clears rooms used for programs and meetings
- Secures buildings
- Transports materials
- Reports emergency situations and assists in resolving them
- Ensures compliance with the Library’s Health and Safety and related procedures

A valid Ontario Driver's license and access to a vehicle is required.

A Police Check for the vulnerable sector that is current within the past year is required.

Testing will be a part of the interview process.

Please reply in confidence no later than Monday March 15<sup>th</sup>, 2020 at 5:00 p.m.

Judy Geerts,  
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We thank you for your interest; however, only applicants selected for an interview will be contacted

*Brantford Public Library is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance*