

That the minutes of the December 18, 2025 Board Meeting be approved.

Carried.

6. APPROVAL OF THE IN CAMERA MINUTES of December 18, 2025

03-26

- a. December 18, 2025 Board In Camera Meeting Minutes

MOVED BY: Councillor M. Samwell

SECONDED BY: J. Heath

That the minutes of the December 18, 2025 Board In Camera Meeting be approved.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

None.

8. CORRESPONDENCE

9. RESOLUTION REPORTS

- a. Policy Update: Membership and Circulation

04-26

MOVED BY: Councillor M. Samwell

SECONDED BY: L. Morris

WHEREAS the Brantford Public Library Board supports ongoing efforts to identify and reduce barriers to Library services;

AND WHEREAS revisions to the *Membership and Circulation Policy* will address equitable access for members of neighbouring Indigenous communities, and students studying within Brantford;

AND WHEREAS the revised policy clarifies that digital memberships are temporary and that access to the Library's full digital resources is for full membership;

AND WHEREAS additional revisions to the *Membership and*

Circulation Policy will ensure that it is current and accurate;

BE IT RESOLVED THAT the Library Board approves the revised *Membership and Circulation Policy*, as presented.

Carried.

Recently, agreements with digital resource providers have indicated that access to digital content should be restricted for reciprocal borrowers. To ensure contract compliance, new cards will be issued to reciprocal borrowers to limit access to digital content. Management will ensure that notice is provided and alternative options are explained in communications.

b. 2026 Budget Final Approval

05-26

MOVED BY: J. Heath
SECONDED BY: L. Morris

WHEREAS City Council has approved the 2026 Operating Budget and Capital Budgets;

BE IT RESOLVED THAT the Final 2026 Operating Budget be approved with the City of Brantford's contribution in the amount of \$6,652,800.

AND FURTHER THAT the 2026 Capital Budget be approved as follows:

Project	Amount	Year	Notes
Main Library Building Automation System Replacement	\$64,000 \$64,000	2026 2027	Change submission ½ City Funding moved to 2027, ½ Library Reserve Funding remain in 2026 for design/estimates
Courier Van	\$75,000	2026	From Library Endowment/Trust Fund
New Branch Additional Capital funding	\$1,034,000	2026	\$734,000 City Capital Funding \$200,000 Library Endowment/Trust

			Fund \$110,000 Grand Erie District School Board Share of Furniture and Equipment
Facility Master Plan	\$80,000	2026	City Capital Funding

Carried.

10. INFORMATION REPORTS

a. CEO Report – December 2025 and January 2026

Recent and upcoming activities and decisions were highlighted in the report, including: the budget approval; Library participation at a Brantford Bulldogs game; upcoming plans for March Break (which will include a drag story program again); and the ratification date for the Sunday Hours proposal (February 27th).

Additional information was provided about the upcoming website migration project.

b. December 2025 Financial Statements

Financial Statements for December 2025 were received.

c. 2025 Employee and Labour Relations

d. 2025 Staffing Report

e. 2025 Compliance Report

f. 2025 Health and Safety Report

g. 2025 Fourth Quarter Library Use Statistics

After the Shellard Lane Branch opens, kiosk performance will be evaluated, and new locations options may be considered.

11. COMMITTEE REPORTS

a. Review Committee

No meeting.

b. Planning and Policy Committee

Draft Minutes January 27, 2026

c. Governance Committee

No meeting.

d. Ontario Library Service (OLS)

No meeting.

12. CITY COUNCILLORS REPORTS

Councillor M. Samwell provided information about ongoing watermain work adjacent to the parkade. February 24th water will be shut off to some businesses in that area. Brantford Revitalization team will be hosting an information table at the Library. Winter Fun fest was a success. Councillor G. Caputo shared construction on new arena will start soon which will impact parking and game times for the existing Civic Centre.

13. LIBRARY BOARD TRAINING SUGGESTIONS

None

14. NOTICE OF DISCUSSION

None

15. OTHER BUSINESS

Congratulations to K. Nielsen being named the 2026 President of the Ontario Public Libraries Association (OPLA).

16. UPCOMING DATES

a. Library Board meeting – April 16, 2026 at 4:30pm.

10. INFORMATION REPORTS

h. HR Matter – In Camera

SECONDED BY: D. Augilar

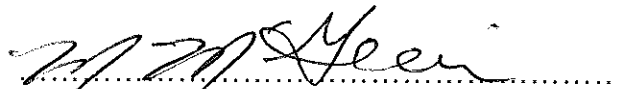
That this assembly adjourned to an In Camera session at 5:03pm to discuss a personnel matter.

Carried.

17. ADJOURNMENT

The Board Chair declared the meeting adjourned at 5:11 p.m.

Read and approved.....April 16.....2026.


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Chair