

**Meeting of the Brantford Public Library Board
Thursday, September 18, 2025
Main Library Board Room/Videoconference
4:32 pm – 4:45 pm**

Vision Statement
The Brantford Public Library listens and adapts;
To offer engaging services that foster development for our whole community.

MINUTES

Members Present: M. McGeein (Chair), R. Aramburo, Councillor M. Samwell.

Virtually: Councillor G. Caputo, A. Fiszauf, R. Breen, J. Heath.

Regrets: L. Morris, D. Aguilar, M. Reniers (Vice-Chair).

Staff Present: K. Symons, L. Warner, K. Nielsen, E. Dudzus.

Recording Secretary: M. Male.

1. LAND ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

42-25

MOVED BY: Councillor M. Samwell

SECONDED BY: J. Heath

That the agenda for the September 18, 2025 Board Meeting be approved.

Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None.

4. PRESENTATIONS

5. APPROVAL OF THE MINUTES of August 21, 2025

43-25

a. August 21, 2025 Board Meeting Minutes

MOVED BY: A. Fiszauf

SECONDED BY: J. Heath

That the minutes of the August 21, 2025 Board Meeting be approved.

Carried.

6. APPROVAL OF THE IN CAMERA MINUTES of August 21, 2025

44-25

a. August 21, 2025 Board Meeting In Camera Minutes

MOVED BY: Councillor M. Samwell
SECONDED BY: A. Fiszauf

That the In Camera minutes of the August 21, 2025 Board Meeting be approved.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

None.

8. CORRESPONDENCE

None.

9. RESOLUTION REPORTS

a. Fines and Fees Correction

45-25

MOVED BY: J. Heath
SECONDED BY: Councillor M. Samwell

WHEREAS the Library Board approved an increase to printing fees at the June 19, 2025 Library Board meeting for the 2025 Annual Fines and Fees Review;

AND WHEREAS the above-noted resolution wording included an incorrect amount for the recommended new fee for colour copies (\$0.40);

AND WHEREAS the new printing fees were announced and launched to the public in September 2025, with colour copy charges at the amount of \$0.50 each;

BE IT RESOLVED THAT the Library Board amend the previous resolution (#28-25) to read as follows, to correct the colour printing amount:

WHEREAS a review of existing fees, fines and associated revenues has been undertaken;

BE IT RESOLVED THAT printing fees be increased to twenty cents (\$0.20) for black and white copies and **fifty cents (\$0.50)** for colour copies;

AND THAT the fines and fees contained in Appendix A – Fees and Fine Schedule, be approved;

AND THAT Management develop the 2026-2027 budget based on 2024 actual and 2025 forecasted actual amounts, adjusted for any anticipated sales volume changes.

AND THAT Management be authorized to set fine and fees rates for any new resources and services introduced during the remainder of 2025 and the start of 2026 consistent with current rates and comparable with other libraries.

Carried.

10. INFORMATION REPORTS

a. CEO Report – August 2025

Recent and upcoming activities and decisions were highlighted in the report, including summer statistics from Read On program, and the Ghost Kits launched to coincide with the paranormal program in September.

b. July 2025 Financial Statements

Financial Statements for July 2025 were received.

c. 2025 Review of Memberships

11. COMMITTEE REPORTS

a. Review Committee

No meeting.

b. Planning and Policy Committee

No meeting.

c. Governance Committee

No meeting.

d. Ontario Library Service (OLS)

No meeting.

12. CITY COUNCILLORS REPORTS

Councillor G. Caputo remarked that the plans for the new arena are available for community members to provide feedback.

13. LIBRARY BOARD TRAINING SUGGESTIONS

None

14. NOTICE OF DISCUSSION

None

15. OTHER BUSINESS

- a.** Budget submission will be discussed at the upcoming Review Committee Meeting.

16. UPCOMING DATES

- a.** Planning and Policy Committee meeting – September 23, 2025 at 4:45 pm.
b. Review Committee meeting – October 7, 2025 at 4:30 pm.
c. Library Board meeting – October 16, 2025 at 4:30 pm.

17. ADJOURNMENT

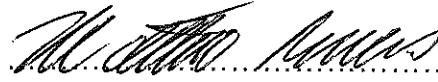
46-25

MOVED BY: Councillor M. Samwell

The Library Board meeting adjourned at 4:45 p.m.

Carried.

Read and approved....October 16.....2025.

A handwritten signature in black ink, appearing to read "Matthew Myers", written over a horizontal dotted line.

Vice-Chair