

**Meeting of the Brantford Public Library Board  
Thursday, August 15, 2024  
Main Library Board Room/Videoconference  
4:38 pm – 5:08 pm**

**Vision Statement**  
**A community connected through innovation, discovery, and creativity.**

**MINUTES**

**Members Present:** M. McGeein (Chair), M. Reniers (Vice-Chair), A. Fiszau, R. Breen (arrive 4:52pm), R. Aramburo.

**Virtually:** Councillor M. Samwell, D. Aguilar.

**Regrets:** J. Heath, Councillor G. Caputo.

**Staff Present:** K. Nielsen, L. Warner.

**Recording Secretary:** M. Male.

**1. APPROVAL OF THE AGENDA**

52-24

MOVED BY: A. Fiszau  
SECONDED BY: Council M. Samwell

That the agenda for the August 15, 2024 Board Meeting be approved.

Carried.

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. PRESENTATIONS**

None.

**4. APPROVAL OF THE MINUTES of June 20, 2024**

53-24

a. June 20, 2024 Board Meeting Minutes

MOVED BY: M. Reniers  
SECONDED BY: A. Fiszau

That the minutes of the June 20, 2024 Board Meeting be approved.

Carried.

**5. BUSINESS ARISING FROM THE MINUTES**

None.

**6. CORRESPONDENCE**

None.

**7. RESOLUTION REPORTS**

**a. Policy update: Establishing By-Law**

54-24

MOVED BY: Councillor M. Samwell  
SECONDED BY: M. Reniers

WHEREAS a recent review of the *Establishing By-Law, Vision and Mission Statements* policy was undertaken;

AND WHEREAS revisions were recommended to remove the outdated mission, vision, principles and values statements;

BE IT RESOLVED THAT the Library Board approve the revised and renamed, *Establishing By-Law* policy, as presented.

Carried.

**b. Policy update: Delegation of Authority to the CEO/Chief Librarian**

55-24

MOVED BY: D. Aguilar  
SECONDED BY: A. Fiszau

WHEREAS a recent review of the *Delegation of Authority to the CEO/Chief Librarian* policy was undertaken;

AND WHEREAS revisions were recommended including: financial responsibilities; the relationship between the CEO and the Board; and, authorization for emergency decision-making;

BE IT RESOLVED THAT the Library Board approve the revisions to the *Delegation of Authority to the CEO/Chief Librarian* policy, as presented.

Carried.

c. Policy update: Library Board Code of Conduct

56-24

MOVED BY: Councillor M. Samwell  
SECONDED BY: A. Fiszau

WHEREAS a recent review of the *Brantford Public Library Board Code of Conduct* policy was undertaken;

AND WHEREAS revisions were recommended relating to the Policy's title and to incorporating the Library's vision, mission and values statements;

BE IT RESOLVED THAT the Library Board approves the revised and renamed *Library Board Code of Conduct* policy, as presented.

Carried.

d. New Policy: Advocacy

57-24

MOVED BY: A. Fiszau  
SECONDED BY: M. Reniers

WHEREAS the Library Board Governance Committee directed management to draft a policy to provide guidance on the advocacy responsibilities of the Library Board and the role of staff in advocacy work;

BE IT RESOLVED THAT the Library Board approve the *Advocacy* policy, as presented.

Carried.

**8. INFORMATION REPORTS**

a. CEO Report – June and July 2024

Recent and upcoming activities and decisions were highlighted in the report, including the upcoming new Library Board member appointment, new management hire, Sobey's kiosk opening plans, and updates on the main library roof replacement and southwest joint facility projects.

**b. June 2024 Financial Statements**

Financial Statements for June 2024 were received.

**c. Update on Strategic Plan Implementation**

Report includes actions completed, ongoing, and new actions identified for 2024-2025. Discussion included: Board agreement to a minor wording adjustment to an objective (“increase awareness/knowledge of self-directed learning activities”); Board recommendation to ensure that wording relating to IDEA roadmap actions captures that work in this area will be ongoing; Board recommendation to bring future updates to the Planning and Policy Committee to discuss how to quantify work completed; and, Board recommendation to discuss land acknowledgements more in-depth at the Planning and Policy Committee level.

**9. COMMITTEE REPORTS**

**a. Review Committee**

No meeting

**b. Planning and Policy Committee**

No meeting

**c. Governance Committee**

No meeting

**d. Ontario Library Service (OLS)**

No meeting

**10. CITY COUNCILLORS REPORTS (10 mins.)**

New signage will be set up in the Market Centre Parkade to indicate free parking on the weekends with an explanation of how free parking works.

**11. LIBRARY BOARD TRAINING SUGGESTIONS (-)**

**12. NOTICE OF DISCUSSION (-)**

**13. OTHER BUSINESS (-)**

M. Reniers and D. Aguilar participated in mural selection committee for the new parkette mural. M. Reniers will contact the City staff coordinating the project to make a suggestion that the selected artist be invited to run a program at the library.

**14. UPCOMING DATES**

- a. Library Kiosk Opening, Sobeys – September 17, 2024 at 2:00 pm.
- b. Library Board Meeting – September 19, 2024 at 4:30 pm.

**15. ADJOURNMENT**

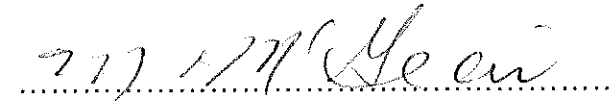
58-24

MOVED BY: A. Fiszauf  
SECONDED BY: Councillor M. Samwell

That the Board meeting adjourned at 5:08 pm.

Carried.

Read and approved....October 17.....2024.

  
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Chair

