

**Meeting of the Brantford Public Library Board
Thursday, April 18, 2024
Main Library Board Room/Videoconference
4:33 pm – 4:55 pm**

Vision Statement
A community connected through innovation, discovery, and creativity.

MINUTES

Members Present: M. McGeein (Chair), D. Aguilar (arrived 4:39pm), M. Reniers (Vice-Chair), Councillor M. Samwell, J. Heath, K. Adams.

Virtually: A. Fisztauf.

Regrets: R. Breen, Councillor G. Caputo.

Staff Present: R. Aramburo, K. Symons, K. Nielsen, J. Clark, L. Warner, E. Dudzus.

Recording Secretary: M. Male.

1. APPROVAL OF THE AGENDA

35-24

MOVED BY: Councillor M. Samwell
SECONDED BY: M. Reniers

That the agenda for the April 18, 2024 Board Meeting be approved.

Carried.

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. PRESENTATIONS

None.

4. APPROVAL OF THE MINUTES of MARCH 21, 2024

36-24

a. March 21, 2024 Board Meeting Minutes

MOVED BY: K. Adams
SECONDED BY: M. Reniers

That the minutes of the March 21, 2024 Board Meeting be approved.

Carried.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. CORRESPONDENCE

None.

7. RESOLUTION REPORTS

a. Internet Services Policy

37-24

MOVED BY: K. Adams
SECONDED BY: Councillor M. Samwell

WHEREAS the Library's current *Internet Access Policy* has not been revised for over 10 years and unnecessarily includes a significant amount of procedural information;

BE IT RESOLVED THAT the Library Board approves the revision to the policy, as presented, with the new title of *Internet Services Policy*.

Carried.

b. Reducing Barriers to Library Services: Membership and Circulation Policy

38-24

MOVED BY: Councillor M. Samwell
SECONDED BY: J. Heath

WHEREAS the Brantford Public Library Board supports ongoing efforts to identify and reduce barriers to Library services;

AND WHEREAS revisions to the *Membership and Circulation Policy* will address systemic barriers to accessing library services for youth and individuals lacking identification;

AND WHEREAS additional revisions to the *Membership and Circulation Policy* will ensure that it is current and accurate;

BE IT RESOLVED THAT the Library Board approves the

revised *Membership and Circulation Policy*, as presented.

Carried.

8. INFORMATION REPORTS

a. CEO Report – March 2024

Recent and upcoming activities and decisions were highlighted in the report. Councillor M. Samwell noted that she received positive feedback from the community regarding the Drag Storytime. Southwest joint build is waiting for final ministry approval for the elementary school portion.

b. February 2024 Financial Statements

Financial Statements for February 2024 were received.

9. COMMITTEE REPORTS

a. Review Committee

No meetings.

b. Planning and Policy Committee

Draft Minutes April 9, 2024.

c. Governance Committee

No meeting.

d. OLS

No meeting.

10. CITY COUNCILLORS REPORT

Councillor M. Samwell provided updates on Council discussions and decisions of interest, including approval of the FreshCo plaza development project, and upcoming discussions on transit and traffic.

11. LIBRARY BOARD TRAINING SUGGESTIONS

None.

12. NOTICE OF DISCUSSION

None.

13. OTHER BUSINESS

- a. Board member recruitment.

Municipal staff informed the Library of changes to the Library Board recruitment process. Moving forward, the Library will take the lead on the selection process. Recommended candidates will be forwarded to the City’s nominating committee for approval. The CEO/Chief Librarian will develop a library-led recruitment process and share with the Board for review prior to implementing.

14. UPCOMING DATES

- a. Review Committee Meeting – May 1, 2024 at 4:30 pm.
- b. Pre-Meeting Library Tour – May 16, 2024 at 4:00 pm.
- c. Library Board Meeting – May 16, 2024 at 4:30 pm.
- d. Governance Committee Meeting – May 27, 2024 at 4:30 pm.
- e. Planning and Policy Committee Meeting – May 28, 2024 at 4:30 pm.
- f. Youth area opening – May 29, 2024 at 4:30 pm.

15. ADJOURNMENT

39-24

MOVED BY: J. Heath

The Library Board meeting adjourned at 4:55 pm.

Carried.

Read and approved....May 16.....2024.


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Chair