Meeting of the Brantford Public Library Board Thursday, January 19 2023 Main Library Board Room/Videoconference 4:30 pm – 5:36 pm

Vision Statement A community connected through innovation, discovery, and creativity.

MINUTES

Members Present: Marion McGeein, Diego Aguilar, Rebecca Breen, Alexander

Fiszauf, Matt Reniers, Councillor Mandy Samwell, Councillor Gino Caputo (Arrived 4:49).

Members Videoconference: Josie Heath.

Regrets: Karen Towler.

Staff Present: Rae-Lynne Aramburo, Laura Warner, Ken Symons, James Clark, Zile

Ozols.

Recording Secretary: Michelle Male.

R-L Aramburo, CEO called the meeting to order and welcomed everyone to the first meeting of the new BPL Board 2023-2025.

1. APPROVAL OF THE AGENDA

01-23 MOVED BY:

M. McGeein

SECONDED BY:

M. Reniers

That the agenda for the January 19, 2023 Board Meeting be approved as amended.

Carried.

Introductions Item 2; Item 10 a change Council to Library Board.

2. INTRODUCTIONS

3. BOARD CHAIR ELECTION

CEO assumed the role of Chair for the election of the Chair and Vice-Chair of the Board.

02-23 MOVED BY: M. Reniers

SECONDED BY: A. Fiszauf

That Marion McGeein be elected for the position of the Library Board Chair.

4. BOARD VICE-CHAIR ELECTION

03/23

MOVED BY:

M. McGeein

SECONDED BY:

J. Heath

That M. Reniers be elected for the position of the Library Board Vice-Chair.

Carried.

M. McGeein and M. Reniers were nominated for the positions of Board Chair and Vice-Chair respectfully, and indicated their acceptance of the nominations prior to the vote. M. McGeein will chair the remainder of this Board Meeting.

5. DECLARATION OF CONFLICT OF INTEREST

None.

6. PRESENTATIONS

None.

7. APPROVAL OF THE MINUTES of DECEMBER 15, 2022

04-23

a. DECEMBER 15, 2022 Board Meeting Minutes

MOVED BY:

Councillor M. Samwell

SECONDED BY: Councillor G. Caputo

That the minutes of the DECEMBER 15, 2022 Board Meeting be approved.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

None.

8. CORRESPONDENCE

None.

9. RESOLUTION REPORTS

a. Nominating Committee

05-23

MOVED BY:

Councillor G. Caputo

SECONDED BY:

A. Fiszauf

The nominating committee will be comprised of:

Chair:

M. McGeein

Vice Chair:

M. Reniers

Board Member:

J. Heath

The Nominating Committee will propose a list of candidates for positions on Library Board Committees and present for approval at the February 2023 Board meeting.

Carried.

The Nominating Committee will email Board with information about each Board Committee. Board members are asked to email Nominating Committee with their preferred committee(s) and position(s).

b. 2023 Board Meeting Dates

06-23

MOVED BY:

Councillor M. Samwell

SECONDED BY:

Councillor G. Caputo

WHEREAS the Organizational By-Law Section 8.02 states regular Board meeting dates be set in the preceding year;

BE IT RESOLVED that the Regular Library Board meeting dates for 2023 are:

Thursday, January 19, 2023

Thursday, February 16, 2023

Thursday, March 16, 2023

Thursday, April 20, 2023

Thursday, May 18, 2023

Thursday, June 15, 2023

Thursday, August 17, 2023

Thursday, September 21, 2023

Thursday, October 19, 2023

Thursday, November 16, 2023

Thursday, December 21, 2023

Board will continue to meet the third Thursday of every month at 4:30pm. Hybrid meeting options will continue.

10. INFORMATION REPORTS

a. Library Board Orientation

R. Aramburo provided an overview of the orientation documents provided. Board orientation will be an ongoing process over the coming months. Every Board meeting includes a CEO report and monthly financial report. Statistics of Library use are presented quarterly. There are also several annual reports. Previous Board members recommended the assignment of mentors to pair new Board members with returning ones.

Information about mandatory training requirements will be sent out. R. Aramburo will confirm whether City's mandatory training requirements apply to Library Board members.

b. CEO Report – December

Recent and upcoming activities and decisions were provided in the report.

c. November 2022 Financial Statements

Financial Statements for November 2022 were received.

d. Strategic Plan Update

The Strategic Plan is close to completion. Once finalized, Managers will work on their 2023 actions.

e. 2023 Budget Update

Operating budget will be presented to Estimates Committee on February 6. 4.6% increase in the budget, as compared to 2022, as approved by previous Library Board.

f. 2022 Employee/Labour Relations

Overview information relating to 2022 employee and labour relations activities.

g. 2022 Compliance Report

A list of contractual and legislated requirements for 2022 was provided, confirming obligations were met.

h. 2022 Staffing Report

An overview of staffing changes in 2022 (e.g., departures, recruitment, etc.) was provided.

11. COMMITTEE REPORTS

a. Review Committee

No meeting.

b. Planning and Policy Committee

No meeting.

c. Governance Committee

No meeting.

d. OLS

No meeting.

12. CITY COUNCILLORS REPORT

None.

13. NOTICE OF DISCUSSION

None.

14. OTHER BUSINESS

None.

15. UPCOMING DATES

Library Board Meeting, February 16, 2023 4:30 pm

16. ADJOURNMENT

Board Chair declared the meeting adjourned at 5:36 pm.

07-23 MOVED BY: Councillor G. Caputo

Carried.

Read and approved......February 16......2023.

Chair