

approved.

Carried.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. CORRESPONDENCE

None.

8. RESOLUTION REPORTS

a. 2022 Planned Closure Dates

03-22

MOVED BY: Councillor J. Utlely
SECONDED BY: J. Heath

WHEREAS the Library regularly closes for: Staff Development Days; Statutory Holidays; and, for Sundays and two additional half-days during the Christmas season;

BE IT RESOLVED THAT the Library Board approves of the following planned closures for 2022:

Statutory Holidays as observed per ESA and collective agreements

Up to 2 days for Staff Development Days, to be confirmed by Management

Saturday, December 24, 2022 at 12:30 p.m.
Sunday, December 25, 2022
Monday, December 26, 2022
Tuesday, December 27, 2022
Saturday, December 31, 2022 at 12:30pm

Carried.

9. INFORMATION REPORTS

a. CEO Report – December

Recent and upcoming activities, highlights and decisions

were provided in the report. Discussion took place around: COVID-related impacts on services; budget proceedings; a CEWS review; the installation of the murals in the Main children's area; and, the holiday card send-out to customers.

b. November 2021 Financial Statements

Financial Statements for November 2021 were received.

c. 2021 Employee & Labour Relations Report

Report provided annual information on various factors relating to employee/labour relations. Discussion took place around options for adjusting how the report is developed/shared. Board advised to maintain status quo.

d. 2021 Staffing Report

Report provided annual information on changes in staffing.

e. 2021 Compliance Report

Annual overview provided to assure the Board that legislated and contractual obligations were met.

f. 2021 Health & Safety Report

2021 first full year with HR Administrative Assistant and HR support from the City, both have proven to be great assets.

10. COMMITTEE REPORTS

A. Review Committee

No meeting.

B. Planning and Policy Committee

Draft Minutes December 15, 2021.

C. Governance Committee

No meeting

D. OLS

No meeting/report

11. DIVERSITY, EQUITY & INCLUSION DISCUSSION

First two CCDI webinar assignments for Board training were: *Diversity and Inclusion 101 – Practical initiatives you can start today* and *Inclusive Leadership*. Positive feedback from Board members who were able to access the content.

Direct links to the assigned webinars will be sent out to facilitate access.

12. CITY COUNCILLORS REPORT

Updates provided on budget process and Downtown Improvement Task Force proceedings.

April 2nd is Earth Day. Request for an update at the March Board meeting to hear about how the Library will participate.

13. NOTICE OF DISCUSSION

None.

14. OTHER BUSINESS

None.

15. UPCOMING DATES

January 26, 2022 3:30pm – Planning & Policy / Strategic Planning
February 17, 2022 Board Meeting

5. APPROVAL OF THE IN-CAMERA MINUTES of December 16, 2021

04-22

a. December 16, 2021 Board In-Camera Meeting Minutes

MOVED BY: C. Freibauer
SECONDED BY: J. Heath

That the minutes of the December 16, 2021 Board In-Camera Meeting be approved.

Carried.

16. ADJOURNMENT

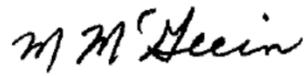
05-22

MOVED BY: K. Towler

The Library Board meeting adjourned at 5:06 p.m.

Carried.

Read and approved.....February 17.....2022.



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Chair