

**Meeting of the Brantford Public Library Board
Thursday, February 17, 2022
Videoconference, 4:31pm – 5:21pm**

Vision Statement
A community connected through innovation, discovery, and creativity.

MINUTES

Videoconference Call: M. McGeein (Chair), G. Woodburn (Vice Chair), M. Reniers, J. Heath, C. Freibauer, K. Towler.

Regrets: Councillor J. Wall, Councillor J. Utley.

Videoconference Call – BPL Staff: R. Aramburo, K. Symons, J. Clark, L. Warner, Z. Ozols, K. Nielsen.

Recording Secretary: M. Male.

1. APPROVAL OF THE AGENDA

06-22

MOVED BY: K. Towler
SECONDED BY: J. Heath

That the agenda for the February 17, 2022 Board Meeting to be approved.

Carried.

Acknowledgement of the passing of former Board member Robert Wyatt. Board requested that a book be purchased in his memory.

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. PRESENTATIONS

None.

4. APPROVAL OF THE MINUTES of January 20, 2022

07-22

a. January 20, 2022 Board Meeting Minutes

MOVED BY: K. Towler
SECONDED BY: C. Freibauer

That the minutes of the January 20, 2022 Board Meeting be approved.

Carried.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. CORRESPONDENCE

None.

7. RESOLUTION REPORTS

a. Integrated Library System Contract

08-22

MOVED BY: J. Heath
SECONDED BY: K. Towler

WHEREAS a competitive procurement process to update the Library's current integrated library system to a cloud-based system was undertaken, following funding approval from the Library Board;

AND WHEREAS the procurement process included pricing requirements for a five-year period;

BE IT RESOLVED THAT management be authorized to execute the necessary contracts and documents with the successful vendor, for an updated integrated library system, for a five-year term.

Carried.

b. Collection Development Policy

09-22

MOVED BY: C. Freibauer
SECONDED BY: M. Reniers

WHEREAS the Collection Development Policy will support the Library in making well-informed, community-minded decisions around collection development and management.

BE IT RESOLVED THAT the Library Board approve the updated Collection Development Policy, as presented.

Carried.

c. Intellectual Freedom Policy

10-22

MOVED BY: L. Morris
SECONDED BY: M. Reniers

WHEREAS the Intellectual Freedom Policy will support the Library in making well-informed, community-minded decisions around collection development, services and space usage;

BE IT RESOLVED THAT the Library Board approve the Intellectual Freedom Policy, as presented.

Carried.

The Intellectual Freedom Policy upholds intellectual freedom as a core value to guide decisions relating to collections, services and challenges. This particular policy differs from other libraries, in that it acknowledges that intellectual freedom matters often intersect with other core values (access for all, diversity, inclusion).

8. INFORMATION REPORTS

a. CEO Report – January

Recent and upcoming activities and decisions were provided in the report. CEO highlighted that: performance reviews for unionized staff were launched in 2022; operating budget on January 31st was presented with no requests for additional information or amendments; official opening of the children and youth space to take place on March 7th.

b. December 2021 Financial Statements

Financial Statements for December 2021 were received.

- c. 2021 Fourth Quarter Library Use Statistics

Report provided to show key statistics for final quarter of 2021, with some annual comparisons included.

9. COMMITTEE REPORTS

A. Review Committee

No meeting.

B. Planning and Policy Committee

Draft Minutes January 26, 2022.

C. Governance Committee

No meeting

D. OLS

No meeting/report

10. DIVERSITY, EQUITY & INCLUSION DISCUSSION

CCDI webinar assignment for Board training was: *Courage, accountability and collaboration: Addressing anti-Black racism in the workplace*. Highlights were presented by Z. Ozols, Manager – Programming and Partnerships, and discussion followed.

11. CITY COUNCILLORS REPORT

None.

12. NOTICE OF DISCUSSION

None.

13. OTHER BUSINESS

None.

14. UPCOMING DATES

February 23, 2022 3:30 pm - Strategic Planning Session
March 7, 2022 10:00 am - Children's Area Opening
Celebration
March 17, 2022 4:30 pm - Board Meeting

15. ADJOURNMENT

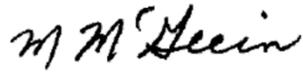
11-22

MOVED BY: C. Freibauer

The Library Board meeting adjourned at 5:21 pm.

Carried.

Read and approved.....March 17.....2022.



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Chair