

**Meeting of the Brantford Public Library Board
Thursday, December 16, 2021
Videoconference, 4:30pm – 6:10pm**

**Vision Statement
A community connected through innovation, discovery and creativity.**

AGENDA

- 1. APPROVAL OF THE AGENDA (1 min.)**
- 2. DECLARATION OF CONFLICT OF INTEREST (-)**
- 3. PRESENTATIONS (-)**
- 4. APPROVAL OF THE MINUTES of October 21, 2021 (1 min.)**
- 5. APPROVAL OF THE MINUTES of November 18, 2021 (1 min.)**
- 6. BUSINESS ARISING FROM THE MINUTES (-)**
- 7. CORRESPONDENCE (3 min.)**
 - a. Delegate Letter from Brantford City Clerk (re: Southwest Community Centre Resolution)
- 8. RESOLUTION REPORTS (50 min.)**
 - a. 2021 External Auditor Annual Independence Letter / Engagement Letter / Audit Plan
 - b. 2021 Trust Fund Investment Plan
 - c. Resumption of Sunday Service
 - d. 2022 Laurier MOU *[Document to be circulated separately]*
 - e. 2022 Board Meeting Dates
 - f. Southwest Community Centre Letter of Intent
 - g. Internet Services Agreement with Brantford Hydro
 - h. Harmonized Benefits Ratification – In Camera *[Document to be circulated separately]*
 - i. CEO performance review – In Camera *[Verbal report]*
- 9. INFORMATION REPORTS (30 min.)**

- a. CEO Report – October to November (5 min.)
- b. October 2021 Financial Statements (5 min.)
- c. 2021 Third Quarter Library Use Statistics
- d. 2021 Strategic Actions Update
- j. DEI training assignments *[Verbal report]*
- k. Strategic Planning update *[Verbal report]*

10. COMMITTEE REPORTS (3 min.)

a. Review Committee

Minutes October 25, 2021
Draft Minutes November 29, 2021

b. Planning and Policy Committee

Draft Minutes November 10, 2021

c. Governance Committee

No meeting

d. OLS

11. CITY COUNCILLORS REPORT (10 min.)

12. NOTICE OF DISCUSSION (-)

13. OTHER BUSINESS (-)

14. UPCOMING DATES (1 min.)

January 20, 2021 4:30 pm

15. ADJOURNMENT (-)