

**Meeting of the Brantford Public Library Board  
Thursday, May 20, 2021  
Videoconference, 4:30pm – 6:20pm**

**Vision Statement  
A community connected through innovation, discovery and creativity.**

**AGENDA**

- 1. APPROVAL OF THE AGENDA (1 min.)**
- 2. INTRODUCTIONS/NEW BOARD MEMBER WELCOME (10 min.)**
- 3. DECLARATION OF CONFLICT OF INTEREST (-)**
- 4. PRESENTATIONS (20 min.)**
  - a. Preliminary Community Survey/Library Planning Study Results – Greg Young, TCI Management Consultants
- 5. APPROVAL OF THE MINUTES of April 15, 2021 (1 min.)**
- 6. APPROVAL OF THE MINUTES of April 22, 2021 (1 min.)**
- 7. APPROVAL OF THE IN CAMERA MINUTES of April 22, 2021 (distributed at meeting) (1 min.)**
- 8. BUSINESS ARISING FROM THE MINUTES (-)**
- 9. CORRESPONDENCE (3 mins.)**
  - a. Letter from City of Brantford re: Prioritization Matrix Implementation and Asset Management Plan
- 10. RESOLUTION REPORTS (40 min.)**
  - a. Library Branch Planning (report to be distributed separately) (20 min.)
  - b. Membership and Circulation Policy Revision (10 min.)
  - c. St. Paul HVAC Additional Asbestos Abatement (5 min.)
  - d. Bed Bug Infestation Policy – (5 min.)

**11. INFORMATION REPORTS (25 min.)**

- a. CEO Report – April (5 min.)
- b. March 2021 Financial Statements (5 min.)
- c. Library Use Statistics – First Quarter 2021 (5 min.)
- d. Annual Report (5 min.)
- e. Strategic Actions Update (5 min.)

**12. COMMITTEE REPORTS (2 min.)**

**a. Review Committee**

Draft Minutes April 15, 2021

**b. Planning and Policy Committee**

No meeting

**c. Governance Committee**

No meeting

**d. OLS (2 min.)**

**13. CITY COUNCILLORS REPORT (5 min.)**

**14. NOTICE OF DISCUSSION (-)**

**15. OTHER BUSINESS (-)**

**16. NEXT MEETING DATE (1 min.)**

June 17, 2021 4:30 pm

**17. ADJOURNMENT (-)**