

**Meeting of the Brantford Public Library Board  
Thursday, September 17, 2020  
Videoconference, 4:30pm – 5:13pm**

**Vision Statement**  
**A community connected through innovation, discovery, and creativity.**

**MINUTES**

**Videoconference Call:** M. McGeein (chair), C. Freibauer (vice-chair), J. Morrissey, G. Woodburn, K. Towler, M. Reniers, J. Heath.

**Regrets:** Councillor J. Utley, Councillor J. Wall.

**Videoconference Call – BPL Staff:** R. Aramburo, K. Symons, J. Clark, K. Nielsen, J. Geerts.

**Recording Secretary:** M. Male.

**1. APPROVAL OF THE AGENDA**

49-20

MOVED BY: C. Freibauer  
SECONDED BY: G. Woodburn

That the agenda for the September 17, 2020 Board Meeting be approved.

Carried.

Item 5 and 6 to be discussed at the end of the meeting.

Congratulations extend to J. Geerts – Office Administrator on her upcoming retirement.

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. PRESENTATIONS**

None.

**4. APPROVAL OF THE MINUTES of August 20, 2020**

50-20

a. August 20, 2020 Board Meeting Minutes

MOVED BY: J. Heath

SECONDED BY: K. Towler

That the minutes of the August 20, 2020 Board Meeting be approved.

Carried.

**5. APPROVED OF THE IN CAMERA MINUTES of March 19, 2020**

51-20

- a. March 19, 2020 Board In Camera Meeting Minutes

MOVED BY: M Reniers

SECONDED BY: J. Heath

That the In Camera minutes of the March 19, 2020 Board Meeting be approved.

Carried

**6. APPROVED OF THE IN CAMERA MINUTES of April 1, 2020**

52-20

- a. April 1, 2020 Board In Camera Meeting Minutes

MOVED BY: G. Woodburn

SECONDED BY: C. Freibauer

That the In Camera minutes of the April 1, 2020 Board Meeting be approved.

Carried

**7. BUSINESS ARISING FROM THE MINUTES**

None.

**8. CORRESPONDENCE**

None.

**9. RESOLUTION REPORTS**

None.

## 10. INFORMATION REPORTS

### a. CEO Report – August 2020

Recent accomplishments and partnership initiatives were highlighted in the report, along with upcoming activities.

### b. COVID-19 Impacts

Along with the report, the CEO responded to questions about quarantine/disinfecting guidelines for library materials, and how staff and customers are adapting to the pandemic protocols in the Library.

### c. July 2020 Financial Statements

Financial Statements for July 2020 were received.

R. Aramburo confirmed that the Library Planning Study (under Capital projects) is proceeding. December to June is the revised project timeline.

### d. 2019 Annual Report, revised

An amended version of the Annual Report was received.

### e. Canadian Emergency Wage Subsidy

Board received information about the Library's successful application for the Wage Subsidy. Board provided direction to hold off on committing the funds at this time, and supported application for further claim periods.

## 11. COMMITTEE REPORTS

### A. Review Committee

No meeting

### B. Planning and Policy Committee

No meeting

### C. Governance Committee

No Meeting

**D. SOLS**

None.

**10. NOTICE OF DISCUSSION**

None.

**11. OTHER BUSINESS**

None.

**12. NEXT MEETING DATE**

October 15, 2020 at 4:30 pm.

**13. ADJOURNMENT**

53-20

MOVED BY: K. Towler

The Library Board meeting adjourned at 5:13 p.m.

Carried.

Read and approved.....October 15.....2020



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Chair