

**Meeting of the Brantford Public Library Board
Thursday, November 21, 2019
Main Library Board Room, 4:30 pm – 5:35 pm**

**Vision Statement
A community connected through innovation, discovery and creativity.**

AGENDA

- 1. APPROVAL OF THE AGENDA (1 min.)**
- 2. DECLARATION OF CONFLICT OF INTEREST (-)**
- 3. PRESENTATIONS (25 min.)**
 - a. 2018 Year in Review, Part 6: Finance/Administration (Ken Symons, Manager – Business Services and Judy Geerts, Office Administrator). (15 min.)

Followed by discussion: review of presentations/plan for 2020 (M. McGeein) (10 min.)
- 4. APPROVAL OF THE MINUTES of October 17, 2019 (1 min.)**
- 5. BUSINESS ARISING FROM THE MINUTES**
- 6. CORRESPONDENCE (-)**
- 7. RESOLUTION REPORTS (10 min.)**
 - a. External Auditor Letters and Audit Plan (5 min.)
 - b. 2020 Board Meeting Dates (5 min.)
- 8. INFORMATION REPORTS (25 min.)**
 - a. CEO Report (5 min.)
 - b. September Financials (5 min.)
 - c. Third Quarter Library Use Statistics (5 min.)
 - d. 2019 Strategic Plan Actions Update (10 min.)

9. COMMITTEE REPORTS (2 min.)

- a. Review Committee
No meeting
- b. Planning and Policy Committee
No meeting
- c. Governance Committee
No meeting
- d. SOLS (2 min.)

10. NOTICE OF DISCUSSION (-)

11. OTHER BUSINESS (-)

13. UPCOMING DATES (2 min.)

Staff Holiday Celebration: December 6, 2019 6:30 pm

Review Committee Meeting: December 9, 2019 4:30 pm

Policy & Planning Committee Meeting: December 9, 2019 5:30 pm

Board Holiday Celebration: December 16, 2019 5:30 pm

December Board Meeting: December 19, 2019 4:30 pm

14. ADJOURNMENT (-)