

**Meeting of the Brantford Public Library Board
Thursday, April 19, 2018
Main Library Boardroom, 4:30pm – 6:51pm**

Vision Statement
A community connected through innovation, discovery, and creativity.

MINUTES

Members Present: M. McGeein (chair), P. MacKenzie (vice-chair), Councillor L. Kings, N. Church, B. Wyatt, Councillor J. Utley, C. Mann, J. Heath, C. Freibauer.

Regrets:

Staff Present: K. Goodhue, K. Symons, R.-L. Aramburo, J. Clark, A. Feridooni, Z. Ozols, K. Cartwright.

Recording Secretary: J. Geerts.

1. APPROVAL OF THE AGENDA

32-18

MOVED BY: B. Wyatt
SECONDED BY: P. MacKenzie

That the agenda for the April 19, 2018 Board Meeting be approved as amended.

Carried.

Move ITEM 7b In Camera session to be discussed after ITEM 2, followed by ITEM 7a discussion.

2. DECLARATION OF CONFLICT OF INTEREST

None.

7. RESOLUTION REPORTS

b. Pay Equity and Job Evaluation

33-18

MOVED BY: C. Mann
SECONDED BY: Councillor J. Utley

That this assembly adjourn to an In Camera session at 4:35 pm to discuss items relating to personnel.

Carried.

35-18

MOVED BY: J. Heath
SECONDED BY: Councillor J. Utley

The Board approve the 2018 revised Pay Grid effective January 1, 2018 as per the Ward & Uptigrove report Appendix A.

Carried.

36-18

MOVED BY: Councillor J. Utley
SECONDED BY: N. Church

The Board directs Ward & Uptigrove to provide a quote to complete the historical pay Equity check for non-union staff back to 1990 in compliance and that this be done in compliance with the purchasing policy.

Carried.

37-18

MOVED BY: C. Mann
SECONDED BY: C. Freibauer

The Board directs the CEO / Chief Librarian to communicate the job evaluation process results to the Non-Union staff and implement retroactively Option A.

Carried.

a. RFQ Results – CEO / Chief Librarian Search Consultant

39-18

MOVED BY: C. Freibauer
SECONDED BY: N. Church

The Board retain the service of Davies Park to undertake the CEO / Chief Librarian recruitment.

Carried.

40-18

MOVED BY: C. Freibauer
SECONDED BY: Councillor J. Utley

The Board Hiring Committee members are: C. Mann, N. Church, C. Freibauer, and M. McGeein.

Carried.

3. PRESENTATIONS

Kathryn introduced the newest member of our team Amir Feridooni, Manager – Support Services. Amir's was most recently employed by Vaughan Public Library.

4. APPROVAL OF THE MINUTES OF March 29, 2018

41-18

MOVED BY: B. Wyatt
SECONDED BY: J. Heath

That the minutes of the March 29, 2018 Board Meeting be approved as amended.

Carried.

Correction of name of vice chair.

5. BUSINESS ARISING FROM THE MINUTES

a. Board Evaluation

The results from the Board evaluation to be discussed at the next Governance Committee and brought to the board thereafter.

6. CORRESPONDENCE

a Funding for Libraries in 2018 Provincial Budget

Library received notification from the Ministry that the government is committing funding to strengthen public libraries.

b. Thank you letter to Minister Vernile

Correspondence received.

c. Thank you letter to FOPL and OLA re: funding advocacy

Correspondence received.

d. Letter of support for nomination of Lawren Harris artwork for the 2018 CCNC Award of Excellence – Public Art

This work of arts makes the west side of the library look better.

7. RESOLUTION REPORTS

c. Compensation Policy

42-18

MOVED BY: J. Heath
SECONDED BY: C. Freibauer

The Board approves the Compensation policy package as revised.

Carried.

8. INFORMATION REPORTS

a. CEO \ Chief Librarian Narrative Report

Report received.

b. February Financials

February 2018 Financials were received.

c. Construction Update

Front Doors opened on Tuesday April 3. James Clark, Manager – Marketing is planning opening ceremony events. Custodial staff are working hard to get the area in tip top shape for a weekend of festivities.

Ken Symons was happy to report no more water has come thru the roof leak, and Sierra Construction is working on repairing the damage to the drywall.

The new space is nice and bright, there has been no reports from staff on loitering.

Project has come in under budget.

Board expressed their thanks to all staff for a great job done.

d. Revised timelines for Policies, Information reports and Strategic Plan

CEO revised the staff timelines for projects and provided a policy master list of policies the Board will receive for approval in 2018.

e. Program / Outreach Annual Report

New information report for review by the Board.
More active now than in the past.

f. Upcoming Events

New report for Board members of upcoming events at the library. This report can be used for members to advocate on the library's behalf.

g. Key Events

Similar to Upcoming events report for board information and can be used as a tool for advocacy.

h. Pay Equity / Job Evaluation update

Management met with Union and currently working on Terms of Reference with the Union group.

i. Open House

Opening ceremony on Friday April 27 at 2pm, Dignitaries will be here. All Board members are invited and asked to be here at 1:45 pm. Saturday is more of a family day with lots of events. On Saturday, Tiger Cat Mascot will be at the library in the morning. Sunday is the "Great Ones Program" 5 local greats will be here. Food for Fines initiative will run Apr 27 – May 4.

9. COMMITTEE REPORTS

A. Review Committee

a. Meeting minutes March 26 2018

Committee meeting minutes were received.

b. Draft Minutes of Committee meeting April 9 2018

Committee in camera minutes were received.

B. Planning and Policy Committee

No report.

C. Governance Committee

No report.

D. SOLS

No report.

10. NOTICE OF DISCUSSION

11. OTHER BUSINESS

a. Friday May 25 3-6 pm – Retirement Party

Event planned to honour Kathryn Goodhue on her plans to retire on May 31, 2018.

12. NEXT MEETING DATE

May 17, 2018 at 4:30 pm

13. ADJOURNMENT


43-18

MOVED BY: C. Mann
SECONDED BY: Councillor J. Utley

That the Board meeting adjourn at 6:51 p.m.

Carried.

READ AND APPROVED.....May 17....2018


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Chair