

**Meeting of the Brantford Public Library Board
Thursday, November 15, 2018
Main Library Board Room, 4:30pm – 5:40pm**

**Vision Statement
A community connected through innovation, discovery and creativity.**

AGENDA

- 1. APPROVAL OF THE AGENDA (1 min.)**
- 2. DECLARATION OF CONFLICT OF INTEREST (-)**
- 3. PRESENTATIONS (-)**
- 4. APPROVAL OF THE MINUTES of October 18, 2018 (1 min.)**
- 5. BUSINESS ARISING FROM THE MINUTES (-)**
- 6. CORRESPONDENCE (-)**
- 7. RESOLUTION REPORTS (35 min.)**
 - a. External Auditor Annual Independence Letter/Engagement Letter/Audit Plan (10 min.)
 - b. 2019 Bell City Reads Author Series Sponsorship (10 min.)
 - c. Legacy Document 2014-2018 (5 min.)
 - d. Reserve Fund Analysis and Revised Reserve Fund Policy (10 min.)
- 8. INFORMATION REPORTS (30 min.)**
 - a. CEO Narrative (5 min.)
 - b. Financial Statements September 2018 (5 min.)
 - c. 2018 Strategic Plan Actions update (10 min.)
 - d. Guidelines for Presenting Committee Recommendations (10 min.)

9. COMMITTEE REPORTS (3 min.)

A. Review Committee

- a. Draft minutes from meeting October 30, 2018

B. Planning and Policy Committee

- a. Draft minutes from meeting October 24, 2018

C. Governance Committee

- a. Draft minutes from meeting October 24, 2018

D. SOLS

- a. Trustee Council Meeting Agenda
- b. FOPL Report
- c. OLBA Report

10. NOTICE OF DISCUSSION (-)

11. OTHER BUSINESS (-)

12. NEXT MEETING DATE

Tuesday, December 4 2018 at 4:00pm; or Thursday, December 13 2018 at 4:30pm.

13. ADJOURNMENT (-)

Upcoming Dates:

Review Committee Meeting December 3, 2018 4:30 pm

Board Holiday Celebration December 4, 2018 5:30 pm at Brant Golf and Country Club

Staff Holiday Celebration December 7, 2018 6:30 pm at Sherwood Restaurant, Brantford